

### O | Project Initiation

- Conduct Project
- Initiation Meeting
- Develop Project Kickoff Meeting material
- Conduct Project Kickoff Meeting

## **02**Data Gathering

- Walkthrough and review of data centers
- Conduct interviews with IT leadership and operation /support staff
- Conduct an inventory of current applications and physical infrastructure
- Gather future target state requirements (SLAs, DR, Security, etc.)
- Identify migration constraints (budgets, technology, business)

# **03**Alternatives Analysis

- Conduct Strategy workshop and define alternatives
- Develop Evaluation Model
- Develop high level estimates of costs, benefits, risks, and timelines
- Evaluate alternatives against criteria and score
- Conduct an Alternatives Analysis Workshop
- Recommend Alternative
- · Refine contractual terms
- Single source or compete
- Contract

## **U4**Develop Roadmap

- Develop a migration plan for the selected alternative.
  The plan will include:
  - Key Milestones
  - Key deliverables and acceptance criteria
  - Deliverables required to mitigate or eliminate risks
  - Resource plan for migration
  - Migration costs (one-time and recurring)
- Project Mini-Charters

#### **05** Migrate & Host

- Build Hosting Environment
- Test Hosting Environment
- Architect Primary Circuit(s)
- Architect Failover Circuits
- VMotion Environment
- Test Environment
- Cut Over
- Host
- Develop Long Term development platform for new concepts within client business environment